



CFN PAYMENT SERVICES

Merchant Pre-Application and Checklist

Merchants complete this Pre-Application form to save time and effort. With the information you provide, we can determine whether we can assist you with obtaining your merchant electronic processing account. If your Pre-Application is approved, we ask you to complete and submit a full application.

800-503-1972 TEL
212-658-9003 FAX

Contracting company name	<input type="text"/>
DBA name (if applicable)	<input type="text"/>
Company address	<input type="text"/>
County of incorporation	<input type="text"/>
Official owner / % owned	<input type="text"/>
Name of CEO	<input type="text"/>
Years in business	<input type="text"/>
Merchant business type	<input type="text"/>
Detailed description of products/services sold	<input type="text"/>
Describe pricing, membership packages and Service lengths	<input type="text"/>
Is a call center used?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are telephone sales verified and recorded?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is a fulfillment house used?	<input type="checkbox"/> Yes <input type="checkbox"/> No
URL(s) that sale will originate from	<input type="text"/>
Current processor	<input type="text"/>
Current sponsoring acquirer	<input type="text"/>
How long with current processor / acquirer	<input type="text"/>
Average transaction value	<input type="text"/>
Monthly processing volume	<input type="text"/>
Processing currencies requested (buyer)	<input type="text"/>
Settlement currency to your business account	<input type="text"/>

Transaction History	Last Month	2 months ago	3 months ago
Sales Volume	<input type="text"/>	<input type="text"/>	<input type="text"/>
Number of transactions	<input type="text"/>	<input type="text"/>	<input type="text"/>
Number of refunds	<input type="text"/>	<input type="text"/>	<input type="text"/>
Number of chargebacks	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please send this information back to DGAlcorn@aol.com
For more information please contact 1 + 518-346-2115 Skype: DGAlcorn



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After you complete and return the Pre-Application form, we recommend that you **gather the following documents** as these will be required by the processor / sponsoring acquiring bank prior to issuing your merchant account.

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Please PRINT this page and check off the items as included in the scanned package We
When ready to return, please send the package in single file PDF format by email to
DGAcorn@aol.com

- _____ ½ page summary of your business operation. Describe the products sold, sales methods and background(s) of each principal owner.
- _____ Copy of business' Incorporation documents or Articles of Incorporation
- _____ You must have a valid URL that is established and registered in Business's Name. If domain registration is private, please provide confirmation of Ownership.
- _____ **Scanned** copy of Drivers License or Passport of each principal
- _____ Previous bank statements (at least 3 months)
- _____ Copy of a voided check or bank letter verifying the account.
- _____ Previous ACH and/or Credit Card processing statements (at least 3 months)
- _____ Copy of Fulfillment Contract (Must be executed with the price per package)
- _____ Fulfillment contact information
- _____ Copy of Sales script (in Word or PDF)
- _____ Copy of Verification script (in Word or PDF)